

**COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY**  
**Regular Board of Director's Meeting**  
**July 8, 2010**  
**ACTION SUMMARY MINUTES**

The Board of Directors was called to order at 5:31 by Chairperson Sally Bomperzzi.

Board Members Present

Nettie Amey  
Sally Bomperzzi – Chairperson  
Cheryl Breedlove – Vice Chairperson  
Ruth Carral  
Cindy Chandler  
Erika Dieguez  
Dennis Haworth  
Sue Kern  
Janet Kroeger  
Max Rodriguez  
Linda Wright

Board Members Absent

Marisa Dimaruo  
Kathy Lopes  
Dennis Smith  
Caroline Williams

Personnel Present

MJ Nabors, Executive Director  
Donna Tooley, *Chief Financial Officer*  
Jeannie Stapleton, *Assistant to the Executive Director*

Others

**A. PUBLIC COMMENT**

None

**B. ADOPTION OF THE AGENDA**

**B-1 ADDITIONS TO THE AGENDA:** Items identified after posting of the Agenda for which there is a need to take immediate action and cannot reasonably wait for the next regularly scheduled Board meeting. Two-thirds vote, or unanimous vote if quorum is less than full board, required for consideration. (Government Code 54954.2(g) (2)) Any items added to the agenda will be heard following all Discussion/Action Items (Section F).

None

**B-2 ADOPTION OF AGENDA:** Adoption of agenda presented or with approved additions.

Motion: ADOPT AGENDA AS PRESENTED

Moved by Linda Wright, seconded by Janet Kroger

Vote: Carried unanimously.

**C. TRAINING**

None

**D. ADVOCACY ISSUES**

None

**E. BOARD OF DIRECTOR'S CONSENT CALENDAR**

All items listed below will be enacted in one motion unless removed from the consent calendar for discussion.

- E-1 Approve Minutes from Regular Board of Directors Meeting – June 17, 2010
- E-2 Accept Minutes from Madera Migrant/Seasonal Head Start Policy Committee Meeting – May 12, 2010
- E-3 Accept Minutes from Fresno Migrant Head Start Meeting – October 22, 2009
- E-4 Accept Minutes from Fresno Migrant and Seasonal Head Start Special Executive Policy Committee Meeting Parlier Center - December 28, 2009
- E-5 Accept Minutes from Fresno Migrant Head Start Policy Committee Special Executive Committee Meeting Selma Center - April 21, 2010
- E-6 Accept Minutes from Fresno Migrant and Seasonal Head Start Policy Committee Regular Meeting Fresno Central Office - May 12, 2010
- E-7 Accept Bank of America credit card statements
  - May 2010
  - June 2010
- E-8 Accept American Express credit card statement – June 2010
- E-9 Accept the Fresno Migrant Head Start Monthly Report – June 2010
  
- E-10 Approve the Reimbursement Policy for Committee Members Representing Fresno Migrant and Seasonal Head Start

Motion: APPROVE AS PRESENTED

Moved by Cheryl Breedlove, seconded by Janet Kroeger

Vote: Carried unanimously.

A motion was made by Sue Kern, seconded by Dennis Haworth to reconsider item -

E-10 - The Reimbursement Policy for Committee Members  
Representing Fresno Migrant and Seasonal Head Start.

Recommendation that Fiscal staff meet with Policy Council to review and clarify the reimbursement amounts, and rewrite the policy to meet the Head Start cost principals.

**F. DISCUSSION / ACTION ITEMS**

- F-1** Authorize the Executive Director to submit a grant application to the California Emergency Management Agency (Cal EMA), for the Rape Crisis Program

Motion: APPROVE AS PRESENTED

Moved by Sue Kern, seconded by Cheryl Breedlove

Vote: Carried unanimously.

- F-2** Review and approve the Compensation and Salary Schedules for Community Action Partnership of Madera County (CAPMC).

Motion: APPROVE AS PRESENTED

Moved by Linda Wright, seconded by Nettie Amey

Vote: Carried unanimously.

- F-3** Approve / Disapprove Employee Appointment / Termination

Motion: APPROVE AS PRESENTED

Moved by Cheryl Breedlove, seconded by Sue Kern

Vote: Carried unanimously.

- F-4** Approve the Executive Director to submit the grant application for the Community Grant Program for the period July 1, 2010 to June 30, 2011

Motion: APPROVE AS PRESENTED

Moved by Max Rodriguez, seconded by Linda Wright

Vote: Carried unanimously.

**G. ADMINISTRATIVE/COMMITTEE REPORTS TO BOARD OF DIRECTORS**

G-1 Finance Committee –

Donna Tooley reported that two members of the Finance Committee will be Participating in the Fiscal Self Assessments that is required by Head Start.

G-2 Personnel Committee – None to report

G-3 Executive Director Monthly Report – Verbal

MJ Nabors reported that Board Members will be seeing more activities in Board packet. All the revolving credit card accounts will be on the Consent Calendar.

Donna Tooley indicated Board Members will see more activity as a review process by the Board of Directors. After reviewing the regulations with Region 9 Head Start, CAPMC has decided revolving charges will be coming to the board. A detail will be available if any Board member has questions.

Dennis Haworth suggested using a Voyager card, it allows fleet department to track mileage.

Janet Kroeger suggested a Cal Card, as it has different layers of security.

MJ indicated the agency would look into Cal Card and Voyager.

G-4 Financial Statements (June) - Informational

G-5 Staff Monthly Reports (June) Informational

G-6 Work Related Injury Report (June)

MJ Nabors indicated that the Safety Team came up with an idea of a half day vacation as a safety incentive; the language will be brought to the Board with in the next 30 days.

G-7 Head Start Policy Council/Committee Reports – Verbal

Sue Kern inquired about the Shunnamite Shelter.

MJ Nabors indicated that currently there are 8 women, the agency has 6 pending. Shunnamite houses women who are certified disabled, such as alcohol and drug addition.

Janet Kroeger suggested contacting the rehabilitation centers to fill residency.

Dennis Haworth suggested contacting the Probation Department as well.

MJ Nabors indicated the agency will look at rehabilitation centers, and Probation.

**H. CORRESPONDENCE**

None

**I. ADJOURN TO CLOSED SESSION**

None

**J. ADJOURN**

Sally Bompreszi adjourned the Board of Directors' meeting at 6:05 P.M.